

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held on a remote meeting platform on Monday 21st September 2020, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to attend or speak at Item 3 should contact the Clerk or use the link at the end of the agenda.

AGENDA

- HPC2009/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2009/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC2009/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC2009/04 To consider and approve the minutes of the Parish Council meeting held on 17th August 2020.**
- HPC2009/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Project
- 5.03 To receive an update on the Neighbourhood Plan
- 5.04 To receive an update on the Community Self Help Scheme
- 5.05 To receive an update on the Holbrook Helpers
- HPC2009/06 Correspondence received requiring a response and new business**
- 6.01 To note the resignations of Councillor C. Graham and Councillor C Holmes; to discuss the two consequential vacancies on the Parish Council
- 6.02 To consider undertaking a local Beach Clean
- 6.03 To discuss the payroll being delivered by SALC
- 6.04 To review and approve the Community Engagement and Grant Scheme Policies
- 6.05 To review and approve the HPC Asset Register
- 6.06 Confidential item
- PC2009/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To discuss and approve the insurance premium renewal
- 7.03 To authorise payments: Mrs Goodyear (Salary) £555.16, Mr P.Goodchild (Community Caretaker Salary) £181.52, HMRC PAYE £122.80, L. Goodyear Clerks Expenses £269.07, J.Hazlewood (New Clerks Salary) £329.40, J.Hazlewood (New Clerks Expenses) ££50.12 Tuddenham Press (Parish Papers) £155.00, S.Ingleton (Seeds) £135.45, E-ON (Pavilion Electricity (£7.79), J. Ambrose (Stamps), £9.12, Business Services at CAS (Insurance renewal) £436.80 and any others received prior to the meeting.
- HPC2009/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/20/02544** - Householder Application - Part conversion of garage to additional living accommodation, bricking up and erection of canopied roof extension over front porch. 17 Clifton Wood, Holbrook, Ipswich, Suffolk IP9 2PY. **Awaiting Decision**
- DC/20/02883** - Householder Application - Erection of a single storey rear extension. 3 Mill Rise, Holbrook, Ipswich, Suffolk IP9 2QH. **Granted**

DC/20/02743 - Application for Listed Building Consent. Installation of the new face mounted panel radiators and associated pipework throughout the building. Location: The Royal Hospital School, Holbrook, Ipswich Suffolk IP9 2RX. **Awaiting Decision**

DC/20/03247 - Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape. **Awaiting Decision**
08.02 To consider planning applications received:

DC/20/03944 – Application to carry out works to trees covered by a tree preservation order, Cedar House, The Street, Holbrook, IP9 2PZ

DC/20/03931 – Householder Application- erection of single storey rear and front porch extensions; application of hardie plank to replace existing render. 2 Holm Oak, Denmark Gardens, IP9 2BH

HPC2009/09 Councillors' reports

09.01 To note Councillors' activities since the last meeting.

09.02 To receive reports from Councillors on issues relating to the Parish.

HPC2009/10 To consider items for future agenda

HPC2009/11 Date of next Parish Council meeting Monday 19th October 2020 at 7.30pm.

Signed: *Jo Hazlewood* Parish Clerk Date: 15TH September 2020

Link to join meeting:- <https://us02web.zoom.us/j/2727459202>