

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 20th March 2017 at 1930hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1703/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1703/02 Declarations of pecuniary and local non-pecuniary interest**
02.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
02.02 To receive requests for dispensations.
- HPC1703/03 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC1703/04 To consider and approve the minutes of the Parish Council meeting held on 20th February 2017.**
- HPC1703/05 Business remaining from previous meetings and ongoing projects**
5.01 Reade Field Improvement Project update.
5.02 Alton Green road repairs update.
5.03 Arrangements for the Annual Parish Meeting 26th April 2017.
5.04 Clench Road phone box update.
5.05 Speeding issues update.
- HPC1703/06 Correspondence received requiring a response and new business**
6.01 To consider a request for the provision of a dog waste bin on Alton Green and to consider a parish-wide review of litter and dog bin distribution.
6.02 To consider quotes received for grass cutting on the Reade Field.
6.03 To consider an approach to Costa for a contribution to litter-related funds.
6.04 To approve and adopt the ICO model publication scheme.
6.05 To consider the need for the development of a Neighbourhood Plan.
6.06 To consider whether street lights should be switched off during the early hours.
6.07 To consider a response to the Housing White Paper.
6.08 To consider a response to Babergh DC Open Spaces Survey.
6.09 To discuss parking issues outside the Primary School.
- HPC1703/07 Finance**
7.01 To receive a financial report from the Responsible Financial Officer.
7.02 To authorise payments: Mrs F Rolfe (Clerk's Salary) £538.88, Mr P Goodchild (Community Caretaker salary) £136.09, Post Office Ltd (HMRC PAYE) £34, Mr J Ambrose (Chairman's Allowance) £62.50, Mr J Ambrose (Travel expenses) £42.30, Suffolk County Council (Streetlights) £4203.89, Babergh District Council (Litter bin emptying) £1212.04, Vertas (Reade Field cutting Q4) £281.92, SALC (Training Course) £180, Eon (Pavilion Electric Bill) £8.81, Business Services at CAS (Pavilion Insurance) £204.55 and any others received prior to the meeting.
- HPC1703/08 Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
8.02 To consider planning applications received:
B/17/00141 Hedgerows, Ipswich Road, Holbrook IP9 2QT: Erection of two storey rear and side extension, following removal of existing garage.

B/17/00160 The Royal Hospital School, Holbrook IP9 2RZ: Listed building consent for the refurbishment and alteration (including changes to internal layout) of Drake and Nelson boarding houses.

B/17/00197 Vine House, The Street, Holbrook IP9 2PX: Erection of single storey side extension to form entrance lobby.

HPC1703/09 Councillors' reports:

09.01 To note Councillors' activities since the last meeting.

09.02 To receive reports from Councillors on issues relating to the Parish.

HPC1703/10 To consider items for future agenda

HPC1703/11 Date of next Parish Council meeting 24th April 2017.

Signed: *Ferial Rolfe* Parish Clerk

Date: 14th March 2017