

## PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 10<sup>th</sup> December 2018, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

### AGENDA

- HPC1812/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1812/02 Declarations of pecuniary and local non-pecuniary interest**  
2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.  
2.02 To receive requests for dispensations.
- HPC1812/03 Public Forum**  
To receive reports for information from District and County Councillors.  
To receive questions and matters of concern from members of the public who are present.
- HPC1812/04 To consider and approve the minutes of the Parish Council meeting held on 19<sup>th</sup> November 2018.**
- HPC1812/05 Business remaining from previous meetings and ongoing projects**  
5.01 To receive an update on the actions from the previous meeting  
5.02 To receive an update on the Reade Field Project  
5.03 To receive an update on the Neighbourhood Plan
- HPC1812/06 Correspondence received requiring a response and new business**  
6.01 To agree dates for next year's Parish Council Meetings
- HPC1812/07 Finance**  
7.01 To receive a financial report from the Responsible Financial Officer  
7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £53.91, Wave (Pavilion Water) £39.42, Suffolk Preservation Society (Annual Subscription) £30.00 and any others received prior to the meeting.  
7.03 To consider and approve the 2019/20 Budget.
- HPC1812/08 Planning**  
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.  
**DC/18/04232** - Householder Application. Insertion of dormer windows to front elevation. 1 Alton Green Holbrook Ipswich Suffolk IP9 2RN. **Granted**  
  
8.02 To consider planning applications received:  
**DC/18/05262** - Householder Planning Application. Erection of a two-storey side extension and extension of existing dropped kerb. 17 Clench Road, Holbrook, Ipswich, Suffolk IP9 2PP.  
**DC/18/05228** - Outline Planning Application. Erection of 7 No. dwellings (comprising 2No. 2 bed houses, 3No. 3 bed houses and 2No. 3 bed chalet bungalows) served via new access from Ipswich Road. Location: Land East Of, Ipswich Road, Holbrook, IP9 2QT.
- HPC1812/09 Councillors' reports**  
09.01 To note Councillors' activities since the last meeting.  
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1812/10 To consider items for future agenda**
- HPC1812/11 Date of next Parish Council meeting Monday 21<sup>st</sup> January 2019 at 7.30pm.**

Signed: *Linda Goodyear*

Parish Clerk

Date: 4<sup>th</sup> December 2018