

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 17th September 2018, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1809/01** **Apologies:** To receive and consent to accept any apologies for absence.
- HPC1809/02** **Declarations of pecuniary and local non-pecuniary interest**
2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
2.02 To receive requests for dispensations.
- HPC1809/03** **Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC1809/04** **To consider and approve the minutes of the Parish Council meeting held on 20th August 2018.**
- HPC1809/05** **Business remaining from previous meetings and ongoing projects**
5.01 To receive an update on the actions from the previous meeting
5.02 To receive an update on the Reade Field Project
5.03 To receive an update on the Neighbourhood Plan
- HPC1809/06** **Correspondence received requiring a response and new business**
6.01 Anglian Water Presentation and Residents Questions
6.02 To review and approve the Community Engagement and Grant Scheme Policies
6.03 To review and approve the HPC Asset Register
- HPC1809/07** **Finance**
7.01 To receive a financial report from the Responsible Financial Officer
7.02 To consider and approve the Zurich Insurance Quotation
7.03 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £47.07, E-on (September Pavilion Electricity) £7.84 and any others received prior to the meeting.
- HPC1809/08** **Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/18/02342 - Application for Listed Building Consent - Erection of side and rear extensions. Mill House Church Hill Holbrook Ipswich Suffolk IP9 2QN. **Granted**
DC/18/03370 - Householder Planning Application - Erection of front and infill side extension. The Moorings, Harkstead Road, Lower Holbrook, Holbrook Ipswich Suffolk. **Pending Decision**
DC/18/02729 - Planning Application - Erection of external air source heat pump. 10 Jervis Close Holbrook Ipswich Suffolk IP9 2RR. **Granted**
DC/18/03537 - Non-Material Amendment to Application DC/18/01119 - Alterations to fenestration including omission of vertical boarding for render, addition of roof window to single storey side element and addition of high level roof window to landing. Lowlands Ipswich Road Holbrook Ipswich Suffolk IP9 2QT. **Granted**
DC/18/03531 - Householder Planning Application - Installation of air source heat pump to side elevation. 20 Jervis Close Holbrook Ipswich Suffolk IP9 2RR. **Pending Decision**
DC/18/03385 - Non-Material Amendment to DC/17/06264 - Addition of dormer windows to front elevation. 1 Alton Green Holbrook Ipswich Suffolk IP9 2RN. **Refused**

8.02 To consider planning applications received:

DC/18/03759 -Planning Application. Erection of a boat store and workshop for the storage and repair of the Royal Hospital Schools boats and the on-site training of students. The Royal Hospital School Royal Hospital School Holbrook Ipswich Suffolk IP9 2RX
DC/18/03907 - Householder Planning Application - Erection of first floor and single storey front extension. 13 Mill Rise Holbrook Ipswich Suffolk IP9 2QH
- HPC1809/09** **Councillors' reports:**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1809/10** **To consider items for future agenda**
- HPC1809/11** **Date of next Parish Council meeting Monday 15th October 2018 at 7.30pm.**

Signed:

Linda Goodyear

Parish Clerk

Date: 10th September 2018