

## PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 18<sup>th</sup> February 2019, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

### AGENDA

- HPC1902/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1902/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC1902/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC1902/04 To consider and approve the minutes of the Parish Council meeting held on 21<sup>st</sup> January 2019.**
- HPC1902/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Project and to agree change of the Reade Field sub-committee to a working group, reporting back to the Council.
- 5.03 To receive an update on the Neighbourhood Plan
- HPC1902/06 Correspondence received requiring a response and new business**
- 6.01 Presentation and update from Anglian Water
- 6.02 Update on Election Process
- 6.03 To discuss arrangements for the Annual Parish Meeting
- 6.04 Update on Clerk's CiLCA Qualification
- HPC1902/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £43.41, E-ON (Pavilion Electricity) £11.52, Suffolkbiz (Website support) £100.00, SALC (CiLCA Training) £240.00, SLCC (CiLCA Registration) £350.00, Vertas (Grounds Q4) £70.70 and any others received prior to the meeting.
- HPC1902/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/18/05262** - Householder Planning Application. Erection of a two-storey side extension. 17 Clench Road, Holbrook, Ipswich, Suffolk IP9 2PP. **Awaiting Decision**
- DC/18/05228** - Outline Planning Application. Erection of 7 No. dwellings. Location: Land East Of, Ipswich Road, Holbrook, IP9 2QT. **Granted**
- 8.02 To consider planning applications received:
- DC/19/00432** - Householder Planning Application. Erection of a single storey rear extension. 4 Firebronds Road, Holbrook, Ipswich, Suffolk IP9 2TP.
- DC/19/00195** - Application for Listed Building Consent. Erection of a single storey extension. Browns Farm, The Street Holbrook, Ipswich, Suffolk IP9 2PX.
- DC/19/00194** - Householder Planning Application. Erection of a single storey extension. Browns Farm, The Street Holbrook, Ipswich, Suffolk IP9 2PX
- 8.03 **Appeal APP/D3505/W/18/3206195** - Full Planning Application. Erection of dwelling and garage. Foxgloves, Harkstead Road, Lower Holbrook, Holbrook Ipswich Suffolk. **Awaiting Decision**
- HPC1902/09 Councillors' reports**
- 09.01 To note Councillors' activities since the last meeting.
- 09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1902/10 To consider items for future agenda**
- HPC1902/11 Date of next Parish Council meeting Monday 18<sup>th</sup> March 2019 at 7.30pm.**

Signed: *Linda Goodyear*

Parish Clerk

Date: 12<sup>th</sup> February 2019