

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 18th March 2019, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1903/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1903/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC1903/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC1903/04 To consider and approve the minutes of the Parish Council meeting held on 18th February 2019.**
- HPC1903/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Project
- 5.03 To receive an update on the Neighbourhood Plan
- 5.04 To receive an update on the Parish Papers Project and Advertising Rates
- HPC1903/06 Correspondence received requiring a response and new business**
- 6.01 Update on the Election Process
- 6.02 To discuss change of date for the Annual Parish Meeting – Tuesday 21st May 2019
- 6.03 To approve and adopt the ICO model publication scheme
- 6.04 Electoral Register update
- 6.05 Litter and Dog Bin Review
- HPC1903/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To agree Insurance Renewal for the Pavilion
- 7.03 To agree Reade Field Lottery Fund Budget Heading for 2019/20
- 7.04 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £43.41, Tuddenham Press (Parish Papers) £154.00, Zurich Insurance (Pavilion Insurance) £251.51, Planning Direct (Questionnaires) £665.40, Suffolk Highways (Annual Street Lighting) £3,960.68, Chairman's Allowance Q4 £62.50, Planning Direct (Neighbourhood Plan) £495.00, M Pawlewski (Neighbourhood Plan Consultation Event Expenses) £285.92, P Goodchild (Community Caretaker Expenses) £57.99 and any others received prior to the meeting.
- HPC1903/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/18/05262** - Householder Planning Application. Erection of a two-storey side extension. 17 Clench Road, Holbrook, Ipswich, Suffolk IP9 2PP. **Granted**
- DC/19/00432** - Householder Planning Application. Erection of a single storey rear extension. 4 Firebronds Road, Holbrook, Ipswich, Suffolk IP9 2TP. **Awaiting Decision**
- DC/19/00195** - Application for Listed Building Consent. Erection of a single storey extension. Browns Farm, The Street Holbrook, Ipswich, Suffolk IP9 2PX. **Granted**
- DC/19/00194** - Householder Planning Application. Erection of a single storey extension. Browns Farm, The Street Holbrook, Ipswich, Suffolk IP9 2PX. **Granted**
- 08.02 To consider planning applications received:
- DC/19/00770** - Planning Application. Change of use of existing annex to a holiday let. Mill House Church Hill Holbrook Ipswich Suffolk IP9 2QN
- DC/19/00776** - Application for a Notification for Prior Approval for a Proposed Larger Home Extension - Erection of a single storey flat roofed extension to replace existing conservatory. 20 Heathfield Road Holbrook Ipswich Suffolk IP9 2QJ

DC/19/00719 - Listed Building Consent - Installation of a 12KW solar PV array to the roof of the store building. The Royal Hospital School Royal Hospital School Holbrook Ipswich Suffolk IP9 2RX
DC/19/01143 - Planning Application - Erection of a single storey side and rear extension following demolition of existing garage and conservatory. 19 Mill Rise, Holbrook, Ipswich, Suffolk IP9 2QH
08.03 **Appeal APP/D3505/W/18/3206195** - Full Planning Application. Erection of dwelling and garage. Foxgloves, Harkstead Road, Lower Holbrook, Holbrook Ipswich Suffolk. **Awaiting Decision**

HPC1903/09

Councillors' reports

09.01 To note Councillors' activities since the last meeting.

09.02 To receive reports from Councillors on issues relating to the Parish.

HPC1903/10

To consider items for future agenda

HPC1903/11

Date of next Parish Council meeting Monday 15th April 2019 at 7.30pm.

Signed:

Linda Goodyear

Parish Clerk

Date: 12th March 2019