

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 19th November 2018, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1811/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1811/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC1811/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC1811/04 To consider and approve the minutes of the Parish Council meeting held on 15th October 2018.**
- HPC1811/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Project
- 5.03 To receive an update on the Neighbourhood Plan
- HPC1811/06 Correspondence received requiring a response and new business**
- 6.01 To discuss the consultation on the Draft Suffolk Minerals & Waste Local Plan
- 6.02 To agree the arrangements for the Budget Planning Meeting
- 6.02 To agree and adopt the following policies: Sickness and absence, staff appraisal, discipline, grievance.
- HPC1811/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To agree the process to be adopted for Internet Banking
- 7.03 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £37.56, Mr O. Abbott (Reade Field) £100.00, Planning Direct (Neighbourhood Plan) £2,178.00, P3 (New Shed Donation) £376.00, E-on (Pavilion Electricity) £9.84 and any others received prior to the meeting.
- HPC1811/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/18/03759** -Planning Application. Erection of a boat store and workshop for the storage and repair of the Royal Hospital Schools boats and the on-site training of students. The Royal Hospital School Royal Hospital School Holbrook Ipswich Suffolk IP9 2RX **Granted**
- DC/18/03907** - Householder Planning Application - Erection of first floor and single storey front extension. 13 Mill Rise Holbrook Ipswich Suffolk IP9 2QH **Granted**
- DC/18/04232** - Householder Application. Insertion of dormer windows to front elevation. 1 Alton Green Holbrook Ipswich Suffolk IP9 2RN. **Awaiting Decision**
- 08.02 To consider planning applications received: **None**
- HPC1811/09 Councillors' reports**
- 09.01 To note Councillors' activities since the last meeting.
- 09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1811/10 To consider items for future agenda**
- HPC1811/11 Date of next Parish Council meeting Monday 10th December 2018 at 7.30pm.**

Signed:

Linda Goodyear

Parish Clerk

Date: 12th November 2018