

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 21st January 2019, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1901/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1901/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC1901/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC1901/04 To consider and approve the minutes of the Parish Council meeting held on 10th December 2018.**
- HPC1901/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Project
- 5.03 To receive an update on the Neighbourhood Plan
- HPC1901/06 Correspondence received requiring a response and new business**
- 6.01 To discuss recent water mains leak and note Anglian Water's attendance at February Meeting
- 6.02 Update on GDPR Action Plan
- 6.03 Cllr Linda Holmes Resignation Letter
- 6.04 Approval of Internal Auditor for 2018/19 year end accounts
- 6.05 To review and adopt the Financial and Management Risk Assessment
- 6.06 To review and adopt the Financial Regulations
- 6.07 Review of the Register of Interests
- 6.08 Update on the Election process
- HPC1901/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £72.59, Swarco Traffic Ltd (Speeding Sign) £3,374.29, E-ON (Pavilion Electricity) £14.20, Suffolk Wildlife Trust (Subscription) £38.00, Mr R. Abbott (Hedge Cutting Reade Field) £680.00 and any others received prior to the meeting.
- HPC1901/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/18/05262** - Householder Planning Application. Erection of a two-storey side extension and extension of existing dropped kerb. 17 Clench Road, Holbrook, Ipswich, Suffolk IP9 2PP. **Awaiting Decision**
- DC/18/05228** - Outline Planning Application. Erection of 7 No. dwellings. Location: Land East Of, Ipswich Road, Holbrook, IP9 2QT. **Awaiting Decision**
- 08.02 To consider planning applications received: **None**
- 08.03 **Appeal APP/D3505/W/18/3206195** - Full Planning Application. Erection of dwelling and garage utilising shared vehicular access. Location: Foxgloves, Harkstead Road, Lower Holbrook, Holbrook Ipswich Suffolk. **Awaiting Decision**
- HPC1901/09 Councillors' reports**
- 09.01 To note Councillors' activities since the last meeting.
- 09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1901/10 To consider items for future agenda**
- HPC1901/11 Date of next Parish Council meeting Monday 18th February 2019 at 7.30pm.**

Signed: *Linda Goodyear*

Parish Clerk

Date: 15th January 2019