

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 21st May 2018, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1805/01 Election of Chairman and receipt of Declaration of Office Form.**
HPC1805/02 Election of Vice Chairman.
HPC1805/03 Apologies: To receive and consent to accept any apologies for absence.
HPC1805/04 Confirmation of appointment of representatives to outside bodies: To confirm the allocation of responsibilities to individual Councillors and amend as necessary.
HPC1805/05 Formation of Sub Committees: To decide on the formation of any sub committees and their respective delegated authority.
HPC1805/06 Consideration of payment of annual subscriptions.
HPC1805/07 Declarations of pecuniary and local non-pecuniary interest
07.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
07.02 To receive requests for dispensations.
HPC1805/08 Public Forum
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
HPC1805/09 To consider and approve the minutes of the Parish Council meeting held on 18th April 2018.
HPC1805/10 Business remaining from previous meetings and ongoing projects
10.01 To receive an update on the actions from the previous meeting
10.02 To receive an update on the Reade Field Project
10.03 Update on GDPR and Data Protection Bill
10.04 To receive an update on the Neighbourhood Plan
10.05 To receive and approve the Terms of Reference for Neighbourhood Planning Group
HPC1805/11 Correspondence received requiring a response and new business
11.01 To review and adopt the standing orders of the Council.
11.02 To review and adopt the Code of Conduct.
11.03 To approve a programme of policy review and implementation.
HPC1805/12 Finance
12.01 To receive a financial report from the Responsible Financial Officer.
12.02 To approve Holbrook Parish Council's accounts for the year ending 31st March 2017.
12.03 To receive a report from the Responsible Financial Officer for the period 1st to 30th April 2017.
12.04 To authorise payments: Mrs Goodyear (Clerk's Salary) £544.28, Mr P Goodchild (Community Caretaker salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £37.56, Vertas (Reade Field Cutting) £231.78, E-ON (Pavillion Electricity April) £13.38, E-ON (Pavillion Electricity May) £9.25, Wave (Pavillion Water) £32.51, Mr O.Abbott (Field Maintenance) £100.00 and any others received prior to the meeting.
HPC1805/13 Planning
13.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/17/06037 – Erection of 30 Dwellings. Land to the North of Woodlands Road, Holbrook, Ipswich, IP9 2PS. **Pending Decision**
DC/18/01256 -Outline Planning Application (Access to be considered) - Erection of 4No. dwellings and vehicular access. Land Adjacent to Church Green Cottages Church Hill Holbrook IP9 2QP. **Pending Decision**
DC/18/01119 - Householder Application. Erection of single storey side and two storey rear extension. Rendering of existing brickwork facade. Lowlands Ipswich Road Holbrook Ipswich Suffolk IP9 2QT. **Granted**
13.02 To consider planning applications received:
DC/18/01386 - Former HMS Ganges Site, Shotley Gate, Shotley, Suffolk Application under Section 73 of the Town and Country Planning Act - The full and partial demolition of buildings associated with the redevelopment, without compliance with Condition 22 (Acoustic Fence) Condition 25 (Anson Building) and Condition 29 (Faith, Hope and Charity Steps).
DC/18/01725 - Solway, Royal Hospital School, Holbrook, Ipswich Suffolk IP9 2RU. Erection of a single storey extension and the erection of a detached cart lodge.
DC/18/01994 - Land on The East Side Of Ipswich Road Holbrook Suffolk. Discharge of Conditions Application for B/14/01288 - Condition 10 (Archaeological Works).
HPC1805/14 Councillors' reports:
14.01 To note Councillors' activities since the last meeting.
14.02 To receive reports from Councillors on issues relating to the Parish.
HPC1805/15 To consider items for future agenda
HPC1805/16 Date of next Parish Council meeting Monday 18th June 2018 at 7.30pm.

Signed:

Linda Goodyear

Parish Clerk

Date: 15th May 2018