

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 15th July 2019, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1907/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1907/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC1907/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC1907/04 To consider and approve the minutes of the Parish Council meeting held on 17th June 2019.**
- HPC1907/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Working Group
- 5.03 To receive an update on the Neighbourhood Plan
- HPC1907/06 Correspondence received requiring a response and new business**
- 6.01 To discuss the three quotations for the removal of trees on the Reade Field
- 6.02 To discuss Anglian Water upcoming scheme of work
- 6.03 To discuss the Annual Play Area Inspection Report
- 6.04 To Acknowledge the Period for the Exercise of Public Rights – 1st July to 9th August 2019
- 6.05 To review and approve the Complaints Procedure, Training and Development and Travel and Expenses Policies.
- HPC1907/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £170.86, HMRC PAYE £42.60, Clerks Expenses £54.90, Mr Gray (Councillors Expenses) £11.25, Vertas (Grounds Maintenance) £192.48, Mr Ambrose (Councillors Expenses) £78.76 and any others received prior to the meeting.
- HPC1907/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/19/02201** - Planning Application. Use of existing garden shed as ancillary accommodation. 2 Mill Cottages, Church Hill, Holbrook, Ipswich Suffolk IP9 2QN. **Granted**
- DC/19/02408** - Listed Building Consent Application. Erection of single storey extension. Browns Farm, The Street, Holbrook, Ipswich, Suffolk, IP9 2PX. **Granted**
- DC/19/02670** - Planning Application. Erection of front porch. Gwenhurst, Heathfield Road, Holbrook, Ipswich Suffolk IP9 2QB. **Awaiting Decision**
- 08.02 To consider planning applications received:
- DC/19/03052** - EIA Screening Request. Replacement of Water Main along B1080 Ipswich Road and Hyams Lane, Holbrook. Land Within Carriageway of B1080 Ipswich Road, Holbrook, IP9 2QT
- DC/19/03146** - Planning Application. Change of use of Former Post Office to Dwelling. The Former Post Office Ipswich Road Holbrook Ipswich IP9 2QR
- HPC1907/09 Councillors' reports**
- 09.01 To note Councillors' activities since the last meeting.
- 09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1907/10 To consider items for future agenda**
- HPC1907/11 Date of next Parish Council meeting Monday 19th August 2019 at 7.30pm.**

Signed:

Linda Goodyear

Parish Clerk

Date: 9th July 2019