

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Tuesday 17th December 2019, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1912/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1912/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC1912/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC1912/04 To consider and approve the minutes of the Parish Council meeting held on 18th November 2019.**
- HPC1912/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Project
- 5.03 To receive an update on the Neighbourhood Plan
- 5.04 To receive an update on the Community Self Help Scheme
- HPC1912/06 Correspondence received requiring a response and new business**
- 6.01 To acknowledge the 125th Anniversary of Holbrook Parish Council
- 6.02 To agree dates for next year's Parish Council Meetings
- 6.03 To acknowledge the resignation of Councillor Gray
- 6.04 To discuss the tree wardens report on the White Beam tree on the Reade Field
- 6.05 To discuss concern from a resident regarding speeding on the Ipswich Road
- HPC1912/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To acknowledge the approval of the payment to Planning Direct
- 7.03 To consider and approve the 2020/21 Budget
- 7.04 To approve the final grant application and preferred supplier for the Reade Field play equipment
- 7.04 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £170.86, HMRC PAYE £42.60, Clerks Expenses £114.38, E-on (Pavilion Electricity) £13.45, Tuddenham Press Ltd (Parish Papers) £210.00, John Ambrose (Tree Guards) £246.00 and any others received prior to the meeting.
- HPC1912/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/19/05135** – Application for Listed Building Consent, Installation of new ensuite bathroom at first floor, Browns Farm, The Street, Holbrook, Ipswich Suffolk IP9 2PX. **Awaiting Decision**
- DC/19/05065** - Notification of Works to Trees Protected by a Tree Preservation Order - Fell 5no. Yew and 1no. Bay Tree. Pettwood Ipswich Road Holbrook Ipswich Suffolk IP9 2QT. **Granted**
- 08.02 To consider planning applications received:
- DC/19/05562** - Householder Planning Application, Erection of front, rear and side extensions to outbuilding. Greenshaw House, Harkstead Road, Holbrook, Ipswich, Suffolk, IP9 2RQ
- HPC1912/09 Councillors' reports**
- 09.01 To note Councillors' activities since the last meeting.
- 09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1912/10 To consider items for future agenda**
- HPC1912/11 Date of next Parish Council meeting Monday 20th January 2020 at 7.30pm.**
- Signed: *Linda Goodyear* Parish Clerk Date: 9th December 2019