

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 20th January 2020, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the start of the meeting.

AGENDA

- HPC2001/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2001/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC2001/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC2001/04 To consider and approve the minutes of the Parish Council meeting held on 17th December 2019.**
- HPC2001/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Project
- 5.03 To receive an update on the Neighbourhood Plan
- 5.04 To receive an update on the Community Self Help Scheme
- HPC2001/06 Correspondence received requiring a response and new business**
- 6.01 To receive data from the Speeding Sign
- 6.02 Approval of Internal Auditor for 2019/20 year-end accounts
- 6.03 To review and adopt the Financial and Management Risk Assessment
- 6.04 To review and adopt the Financial Regulations
- 6.05 To review the Register of Interests
- 6.06 To review and update the Emergency Plan
- 6.07 To receive a report on the Oak tree on the Reade Field
- 6.08 To consider expression of interests to fill the casual Councillor vacancies
- HPC2001/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To sign the Precept Upon Charging Authority Form
- 7.03 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £170.86, HMRC PAYE £42.60, Clerks Expenses £41.98, E-on (Pavilion Electricity) £12.25, J. Williams (Travel Expenses) £30.60 and any others received prior to the meeting.
- HPC2001/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/19/05135** – Application for Listed Building Consent, Installation of new ensuite bathroom at first floor, Browns Farm, The Street, Holbrook, Ipswich Suffolk IP9 2PX. **Granted**
- DC/19/05562** - Householder Planning Application, Erection of front, rear and side extensions to outbuilding. Greenshaw House, Harkstead Road, Holbrook, Ipswich, Suffolk, IP9 2RQ. **Granted**
- 8.02 To consider planning applications received:
- DC/20/00107** - Application for Prior Notification of Agricultural or Forestry Development Proposed Building. Town and Country Planning General Permitted Development Order 2015 Schedule 2, Part 6 - Erection of a potato storage building. Woodlands Farm, Woodlands Road, Holbrook, Ipswich, Suffolk, IP9 2PT.
- HPC2001/09 Councillors' reports**
- 09.01 To note Councillors' activities since the last meeting.
- 09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC2001/10 To consider items for future agenda**
- HPC2001/11 Date of next Parish Council meeting Monday 24th February 2020 at 7.30pm.**
- Signed: *Linda Goodyear* Parish Clerk Date: 14th January 2020