

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 24th February 2020, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC2002/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2002/02 Declarations of pecuniary and local non-pecuniary interest**
2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
2.02 To receive requests for dispensations.
- HPC2002/03 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC2002/04 To consider and approve the minutes of the Parish Council meeting held on 20th January 2020.**
- HPC2002/05 Business remaining from previous meetings and ongoing projects**
5.01 To receive an update on the actions from the previous meeting
5.02 To receive an update on the Reade Field Project
5.03 To receive an update on the Neighbourhood Plan
5.04 To receive an update on the Community Self Help Scheme
- HPC2002/06 Correspondence received requiring a response and new business**
6.01 To consider dedicated mailboxes for Councillors
6.02 Request from Freston Parish Council regarding a permanent site for the Tiffers Project
6.03 Funding request from Holbrook Academy to support a new Recording Studio
6.04 To discuss arrangements for the Annual Parish Meeting
- HPC2002/07 Finance**
7.01 To receive a financial report from the Responsible Financial Officer
7.02 To agree the Grounds Maintenance Contract for 2020/21
7.03 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £170.86, HMRC PAYE £42.60, Clerks Expenses £30.60, Suffolk Wildlife Trust (Membership) £38.00, Village Hall (Hirings) £208.00, Suffolk Cloud (Web Hosting) £100.00, Tuddenham Press (Parish Papers) £155.00 and any others received prior to the meeting.
- HPC2002/08 Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/20/00107 - Application for Prior Notification of Agricultural or Forestry Development Proposed Building. Erection of a potato storage building. Woodlands Farm, Woodlands Road, Holbrook, Ipswich, Suffolk, IP9 2PT. **Formal approval not required**
8.02 To consider planning applications received:
DC/20/00181 - Householder Planning Application - Erection of single storey side extension. Vine House, The Street, Holbrook, Ipswich Suffolk IP9 2PX
DC/20/00493 - Householder planning Application - Installation of Air Source Heat Pump to rear of garage. Hope Cottage, The Street, Holbrook, Ipswich, Suffolk, IP9 2PZ
- HPC2002/09 Councillors' reports**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC2002/10 To consider items for future agenda**
- HPC2001/11 Date of next Parish Council meeting Monday 16th March 2020 at 7.30pm.**

Signed: *Linda Goodyear*

Parish Clerk

Date: 18th February 2020