

PARISH OF HOLBOOK – NOTICE OF VIRTUAL MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held on a remote meeting platform on Monday 20th April 2020, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to attend or speak at Item 3 should contact the Clerk prior to the meeting, who will arrange access.

AGENDA

- HPC2004/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2004/02 Declarations of pecuniary and local non-pecuniary interest**
2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
2.02 To receive requests for dispensations.
- HPC2004/03 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC2004/04 To consider and approve the minutes of the Parish Council meeting held on 16th March 2020.**
- HPC2004/05 Business remaining from previous meetings and ongoing projects**
5.01 To receive an update on the actions from the previous meeting
5.02 To receive an update on the Reade Field Project
5.03 To receive an update on the Neighbourhood Plan
- HPC2004/06 Correspondence received requiring a response and new business**
6.01 To receive an update on the Holbrook Helpers Scheme
6.02 To approve the amendment to the Standing Orders for Virtual Meetings.
- HPC2004/07 Finance**
7.01 To receive a financial report from the Responsible Financial Officer
7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £170.86, HMRC PAYE £42.60, Clerks Expenses £25.99, E-on (Pavilion Electricity) £14.83, Tuddenham Press Ltd (Parish Papers) £155.00, O.Abbott (Reade Field Tree Maintenance) £260.00, Swarco (Speeding Sign Maintenance Contract) £381.60, Babergh District Council (Lottery License) £20.00, SALC (Annual Membership) £635.11, C Sawyer (Flyer Printing) £26.14 and any others received prior to the meeting.
- HPC2004/08 Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/20/00493 - Householder planning Application - Installation of Air Source Heat Pump to rear of garage. Hope Cottage, The Street, Holbrook, Ipswich, Suffolk, IP9 2PZ. **Granted**
8.02 To consider planning applications received:
DC/20/01292 - Listed Building Consent - Conversion of Heritage Centre space to create Cafe. Refurbishment of Conference room including suspended ceiling replacement. The Royal Hospital School, Holbrook, Ipswich, Suffolk, IP9 2RX.
DC/20/01370 - Reserved Matters Application for details of Landscaping, Layout, Scale and Appearance relating to DC/18/01256 - Erection of 4 no. single storey detached dwellings and vehicular access. Land South Of Church Green Cottages, Church Hill, Holbrook, Suffolk.
DC/20/01412 - Householder Application - Erection of garage. Brick Cottages, Harkstead Road, Lower Holbrook, Holbrook, Ipswich, Suffolk, IP9 2RJ.
- HPC2004/09 Councillors' reports**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC2004/10 To consider items for future agenda**
- HPC2004/11 Date of next Parish Council meeting Monday 18th May 2020 at 7.30pm.**

Signed: *Linda Goodyear*

Parish Clerk

Date: 14th January 2020