

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held virtually by Zoom on 26th April 2021 at 19.30 hrs. Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC2104/01 Apologies:** To receive any apologies for absence and, if agreed, to consent to the apologies
- HPC2104/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC2104/03 Public Forum**
- 3.01 To receive reports for information from District and County Councillors.
- 3.02 To receive questions and matters of concern from members of the public who are present.
- HPC2104/04 To consider and approve the minutes of the Parish Council meeting held on 15th March 2021.**
- HPC2104/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the road safety & speeding issues
- 5.03 To receive an update on the progress of a Parish Plan
- HPC2104/06 Correspondence received requiring a response and new business**
- 6.01 To adopt, if approved, a Reserves Policy
- 6.02 To note changes to the Asset Register as of 31st March 2021
- 6.03 To discuss the Biodiversity project at BMDC
- 6.04 To discuss the future of Council meetings in the light of government legislation.
- HPC2104/07 Finance**
- 7.01 To approve Holbrook Parish Council's Receipts and Payments Account for the year ending 31st March 2021.
- 7.02 To receive a financial report from the Responsible Financial Officer
- 7.03 To discuss and approve if appropriate the insurance policy for the pavilion
- 7.05 To note and discuss the proposed increase in insurance premium as a result of an increase in the value of total assets.
- 7.04 To authorise payments: Mrs Jo Hazlewood (Clerk's Salary) £471.20, Mr P Goodchild (Community Caretaker Salary) £200.97, HMRC PAYE £166.40, HMRC cheque uncashed from Feb 20, plus interest, £43.62, Mrs Jo Hazlewood (Clerk's Stationery and Expenses) £49.84 E-on (Pavilion Electricity), Suffolk County Council (Street Lighting costs) £5129.04, SALC (membership subscription) £653.55, Business Services at CAS (pavilion insurance), £258.96, SALC (training) £30.00, Lottery 1st 2nd and 3rd prize £tbc and any others received prior to the meeting,
- HPC2104/08 Planning**
- 8.01 To receive an update on the status of planning applications**, appeals, enforcement referrals and plans previously reviewed.
- DC/21/00679:** Householder application - Erection of part rear infill to existing extension and heightening of ceiling and replacement of roof. Application of shiplap boarding.
Location: Birchcroft, Alton Green, Holbrook, Ipswich Suffolk IP9 2RN **Granted**
- DC/20/03247::** Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape enhancements.
Location: Sites And Cycle Paths Woolverstone To Holbrook, Woolverstone To Chelmondiston, Main Road, Woolverstone, Suffolk **Reason(s) for re-consultation:** Amended plans dated 08.02.2021 **Awaiting Decision**
- DC/20/05445:** Application for works to trees subject to Tree Preservation Order BT388/T3 - T1 Lime - Re-pollard back to previous points (Coming into contact with outbuildings)
Location: Mulberry House, The Street, Holbrook, Ipswich Suffolk IP9 2PZ **Granted**
- DC/21/00994:** Householder Planning Application - Erection of a single storey part rear/part side

extension, conversion of garage to additional living accommodation.

Location: 25 Clifton Wood, Holbrook, Ipswich, Suffolk IP9 2PY **Granted**

DC/21/01009: Householder Planning Application - Erection of a single storey extension and garage/home office. **Location:** Gants Cottage, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT

DC/21/01224: Householder Application - Erection of single storey rear extension.

Location: 17 Clifton Wood, Holbrook, Ipswich, Suffolk IP9 2PY **Granted**

Planning Appeal No: APP/D3505/W/20/3258585, Full Planning application – change of use of an administrative farm building to a rural worker’s dwelling, Red House Farm, Brick Kiln Road, Holbrook. Appeal start date 24/02/21 (PC originally recommended approval)

8.02 To consider new planning applications received

DC/21/01802 Proposal: Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill.

Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk

HPC2104/09 Councillors’ reports: To receive reports from Councillors on activities and issues relating to the Parish since the last meeting.

HPC2104/10 To consider items for future agendas

HPC2104/11 Date of the next Parish Council meeting 17th May 2021 at 7.30pm, This will incorporate the Annual Meeting of the Parish Council.

Signed:



Parish Clerk

Date 19th April 2021

Time: Apr 26, 2021 07:30 pm London

Join Zoom Meeting

<https://us02web.zoom.us/j/83299100353>

Meeting ID: 832 9910 0353