

HOLBROOK PARISH COUNCIL

Minutes of the meeting of Holbrook Parish Council held in the Village Hall on Monday 15th June 2015 at 7.30pm.

Present: Cllr D Ashlee, Cllr A Clement, Cllr L Holmes, Cllr S Hehir, Cllr D Martin, Cllr D Meekings, Cllr S Peck

In attendance: Mr A Masters (Clerk), Mrs F Rolfe (Clerk), County Councillor D Wood, District Councillor D Rose, 3 members of the public.

<p>HPC1506/01 Apologies: Cllr S Page.</p>	
<p>HPC1506/02 Declarations of interest: None.</p>	
<p>HPC1506/03 Public Recess: Cllr Wood explained that the new leader of the County Council was Colin Noble and that there was a new cabinet with many new councillors. Cllr Wood has been asked to continue as the SCC representative for the Coasts and Heaths AONB. Cllr Wood formally asked the Parish Council to write a letter of support for his proposal to extend the 40mph limit on the Shotley Road from the Monkey Lodge on Freston Hill to Woolverstone. This is as part of the improvements to Freston Crossroads, which he will continue to report upon as there are updates. HPC agreed that the Clerk would write in support of this proposal.</p> <p>Cllr Rose reported that the first month of the new council had largely been a settling in period and that he remained on the planning committee.</p> <p>A written report had been received from the Babergh East Safer Neighbourhood Team, this will be circulated to Councillors for their information.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
<p>HPC1506/04 To approve Minutes of the Parish Council meeting held on 18th May 2015.</p> <p>It was proposed by Cllr Ashlee and seconded by Cllr Holmes, that the minutes of the meeting held on Monday 18th May 2015 be approved. All who had attended that meeting were in favour.</p>	
<p>HPC1506/05 Matters Arising:</p> <p>Co-option into councillor vacancies. Letters of application had been received from Chris Graham and Sally Ingleton. These were approved and a vote taken on co-opting both onto the Council. Chris Graham was proposed by Cllr Holmes, seconded by Cllr Peck, Sally Ingleton was proposed by Cllr Clement and seconded by Cllr Peck. Both were carried unanimously. All necessary paperwork will now be completed.</p> <p>Reade Field: A report from the local tree warden had been commissioned following correspondence received from a parishioner whose property backed on to Reade Field and who was reporting issues with self-seeding trees. Mr Larkin had recommended that the trees be removed before they get much larger.</p> <p>There had been reports of further vandalism on the Reade Field including damage to the pavilion. This has been passed on to the Police who have requested that neighbours and users of the Field report any issues to them on 101 or 999 if damage is in progress. This has been included in the In Touch Magazine article and will be passed on to Holbrook Academy.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

<p>Holm Oak: Mr Larkin had also inspected the Holm Oak in Denmark Gardens as concerns about its condition had been raised. The tree is healthy but it is recommended that some maintenance take place over the footpath. BDC to be contacted in the first instance.</p> <p>Roads and Footpaths: Cllr Page had attended a site meeting about the proposed pedestrian crossing on Ipswich Road which is part of the Taylor Wimpey development. He will make a report at the next meeting. A plan had been received from SCC showing Taylor Wimpey’s proposals for the crossing and the bus stops. It was the opinion of the Council that the crossing and the bus stop on the Academy side of the road were very close to the blind bend. There was some discussion about the need for a crossing at all and the impact of a zebra crossing on the look of the village. The Clerk is to report back to the SCC regarding this.</p>	<p>Clerk</p> <p>Clerk</p>
<p>HPC1506/06 Correspondence:</p> <p>Relocation of the post box near Godley’s Corner. An email had been received from the owner of the old Post Office site who had heard that the Parish Council were using the Royal Mail to retain the post box in its current position. The Clerk had responded to explain that this was not a matter for the Parish Council as it was on private property, the reference in the In Touch Magazine had referred to the Council’s opinion that there was a need for post box in that general location.</p> <p>Peninsula Sports Centre: A comprehensive report had been received from the Sports Centre describing their future development plans and asking for support from the Parish Council. The Clerk is to respond explaining the grant application process which will take place later in the year.</p> <p>Acknowledgement of grant to Suffolk Accident Rescue Service: A letter of thanks had been received. This will be circulated to Councillors for their information.</p>	<p>Clerk</p> <p>Clerk</p>
<p>HPC1506/07 Finance:</p> <p>The current Lloyds account balance is £15,118.83 which includes a deposit of £566 from Cllr Wood’s locality fund towards the refurbishment of the play area on Reade Field.</p> <p>Payments to be authorised: Cheques for the following amounts were approved, proposed by Cllr Holmes and seconded by Cllr Ashlee, all in favour. SLCC membership renewal £128, Mr A Masters salary £240.34, Mr A Masters expenses £268.70, Mrs F Rolfe salary £533.57, Mrs F Rolfe expenses £170.93, Chairman’s allowance £62.50, Action Play and Leisure £1913.20, SALC training course £117.60, G Boon maintenance on Reade Field £125, HMRC PAYE £360.20, Open Spaces Society renewal £45</p>	
<p>HPC1506/08 Planning Matters:</p> <p>Decisions as notified by Babergh District Council:</p> <p>B/15/00230 Hazelmere, Heathfield Road, Holbrook – granted.</p> <p>B/15/00150 Orchard Lea, Ipswich Road, Holbrook – granted. Documentation to be circulated for the information of Councillors as conditions had been attached.</p> <p>B/14/00812 Great Oaks, Church Hill, Holbrook, removal of oak tree – appeal dismissed.</p> <p>Considerations:</p>	<p>Clerk</p>

<p>B/15/00596 Tall Trees, Ipswich Road, Holbrook – no comments, proposed Cllr Ashlee, seconded Cllr Holmes, all in favour. B/15/00606 Alton Green Farm, Alton Green, Lower Holbrook – no comments, proposed Cllr Holmes, seconded Cllr Ashlee, all in favour.</p> <p>It was reported that BDC would be looking at the development in the garden of the Alpha site on Ipswich Road.</p>	
<p>HPC1506/09 Matters raised by members present: Cllr Ashlee reported that the dog bin at the Ipswich Road end of the Cut required maintenance as it had come away from its supporting post. Cllr Hehir had attended a planning training course and was interested to know about the process of registering buildings as community assets. Cllr Rose explained this. Cllr Holmes reported that Petticoat Lane was overgrown with nettles on both sides of the path. SCC to be asked to attend to this. Cllr Holmes gave a short report on the Parish Liaison meeting which she had attended with the Clerk on 11th June. The main focus was the Community Infrastructure Levy which will be introduced later this summer but which will not apply to the Ipswich Road development. Cllr Peck asked what the timescale for the start of work at the Ipswich Road development might be. Cllr Rose thought it would be some months away.</p>	<p>Clerk</p> <p>Clerk</p>
<p>Date of the next meeting: The next meeting will be on 20th July 2015 at 1930 in the Village Hall.</p> <p><i>The meeting closed at 2025.</i></p> <p>Chairman Date</p>	