

HOLBROOK PARISH COUNCIL

Minutes of the meeting of Holbrook Parish Council held in the Village Hall on Monday 20th March 2017 at 7.30pm.

Present: Cllr J Ambrose (Chair), Cllr T Gray, Cllr S Ingleton, Cllr D Martin, Cllr S Sawyer, Cllr J Springall.

In attendance: Mrs F Rolfe (Clerk), District Councillor D Rose, County Councillor D Wood (from 2000 to 2035), 1 member of the public.

HPC1703/01 Apologies: Cllr B Ball, Cllr C Graham, Cllr S Hehir, Cllr S Peck, Cllr Holmes. Apologies were noted and accepted.	
HPC1703/02 Declarations of Interest: None.	
HPC1703/03 Public Forum: Babergh District Council: The increase in council tax was approved, as was the electoral reform proposal to reduce the number of councillors from 43 to 31. The Boundaries Commission would now look at how to rearrange the boundaries accordingly. There is no news on the progress of the mobile phone mast. Cllr Rose encouraged HPC to respond to the Open Spaces Study (6.08 below). Suffolk County Council: Cllr Wood spoke about speeding issues, (reported under 5.05 below). Cllr Wood is still chasing repairs to Ipswich Road outside Denmark Gardens. Holbrook Academy goes from strength to strength with 107 of its 120 possible places taken for the next academic year. Community transport provision is not meeting the needs of the peninsula. Cllr Wood will be working on a local solution with Community Action Suffolk once the purdah period is over. The AONB extension consultation is likely to occur in June/July, HPC is encouraged to support it. Mr Johns spoke in support of his planning application, reported at 8.02 below.	
HPC1703/04 To approve Minutes of the Parish Council meeting held on 20th February 2017: Cllr Springall noted that her surname was spelt incorrectly, this was rectified. It was proposed by Cllr Martin and seconded by Cllr Ingleton, that the minutes of the meeting held on Monday 20 th February 2017 be approved. Those who had attended that meeting were in favour.	
HPC1703/05 Business remaining from previous meetings: 5.01 Reade Field Improvement Project: The Scouts had worked hard on the wildlife area, trimming lower branches and removing saplings. Cllr Ambrose had thanked them for their hard work, which will continue. Cllr Ambrose is meeting Fenland Leisure to discuss repairs and improvement works this week. A number of funding sources had been forwarded by Mr Simmonds. The Scouts did not appear to have been successful in their bid for a new building, so replacement of the pavilion would again be considered. It had been decided to not organise an Easter Egg hunt on the field for logistic reasons, but an event was being planned by Cllr Ingleton for late May. 5.02 Alton Green: Cllr Ball had submitted a written update on the works at Alton Green and had been liaising with residents there. The culvert had been rebuilt, the temporary road removed and good soil laid down to encourage regrowth where the road had been across the Green. Repairs had been made to the road surface further up the Green as recently reported. 5.03 Arrangements for the Annual Parish Meeting: Local organisations continue to respond positively, the Holbrook Society are trying to source a projector so that they can display photographs from last year's competition. The Holbrook Boat Owners Association are considering whether to hold their AGM prior to the APM, this will have a small effect on start times. Cllr Sawyer offered to help with advertising flyers. 5.04 Adoption of phone box in Clench Road: The contract has been returned signed by BT and a completion notice has been received. Cllr Sawyer will act as the	Cllr Ambrose Clerk

The Clerk has subsequently received an update from Babergh DC extending the trial of the Community Caretaker scheme until a full appraisal of the Public realm and Countryside service area has been completed, date unknown at present. BDC has also agreed to increase its contribution to cover an additional hour per week for the Caretaker, who had reported that the initial 5 hours was insufficient to cover the whole parish.

The Community Action Suffolk membership renewal is due. There is no charge but donations are requested for the charity in lieu. It was resolved that the Clerk should arrange for a £30 donation to be made in line with the budget agreed for 2017/18.

7.02 Payments to be authorised: Payments for the following amounts were approved, proposed by Cllr Martin and seconded by Cllr Gray, all in favour.

106	16/02/2017	SCC Streetlights	£ 4,203.89
107	23/02/2017	BDC Litter bin emptying	£ 1,212.04
108	02/03/2017	Vertas (Reade Field cutting)	£ 281.92
109	20/03/2017	Mr J Ambrose (Chairman's allowance)	£ 62.50
110	20/03/2017	Mrs F Rolfe salary	£ 538.88
111	20/03/2017	Mr P Goodchild salary	£ 135.89
112	20/03/2017	Post Office (HMRC PAYE)	£ 34.20
113	02/03/2017	Mr J Ambrose (travel expenses)	£ 42.30
114	20/03/2017	Mrs F Rolfe expenses	£ 107.35
115	05/03/2017	Eon (Pavilion electric bill)	£ 8.81
116	09/03/2017	SALC Training Course	£ 180.00
117	09/03/2017	Business Services at CAS (Insurance)	£ 204.55

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HPC1703/08 Planning Matters:

8.01 Update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed:

B/17/00040 Fishpond House, Fishponds Lane, Holbrook IP9 2QZ: Granted

B/17/00042 Solarium, Ipswich Road, Holbrook IP9 2QT: Granted

B/17/00049 Classic House, Ipswich Road, Holbrook IP9 2QR: Granted

B/17/00057 1, Alton Hall Cottages, Hyams Lane, Holbrook IP9 2QF: Granted

B/17/00161 16 HaPenny Field, Holbrook IP9 2TS: Granted

8.02 Consideration of planning applications received:

B/17/00141 Hedgerows, Ipswich Road, Holbrook IP9 2QT: Erection of two storey rear and side extension, following removal of existing garage. **Recommend Approval**

B/17/00160 The Royal Hospital School, Holbrook IP9 2RZ: Listed building consent for the refurbishment and alteration (including changes to internal layout) of Drake and Nelson boarding houses. **Recommend Approval**

B/17/00197 Vine House, The Street, Holbrook IP9 2PX: Erection of single storey side extension to form entrance lobby. **Recommend Approval**

An application has been received which requires a response before the next meeting. It was agreed to hold the meeting on 3rd April at 2030 in the Village Hall.

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HPC1703/09 Councillors Reports:

9.01: Councillors activities since the last meeting:

Cllr Sawyer had attended the Police/Parish forum which had been very useful in terms of information about speeding in other parishes. The forum looks for venues to be provided around the area – Clerk to contact the Chairman. The new Police Sergeant for the area was at the meeting and is very positive about her new role.

Cllr Ingleton had attended a 'Pub is the Hub' event with the Clerk. It had been very

Clerk

<p>useful regarding the potential for applying to make The Swan an asset of community value.</p> <p>9.02: Reports from Councillors relating to the Parish:</p> <p>Cllr Ambrose said that it had been suggested that since there had been such a change in councillors over the last year or so, that time was taken for Councillors to introduce themselves outside the formal meeting. It was agreed that this was a good idea and could be done after one or more Council meetings.</p>	
<p>HPC1703/10 Items for future agenda:</p> <p>April: Housing White Paper consultation response.</p>	Clerk
<p>HPC1703/11 Date of the next meeting:</p> <p>The next meeting of the Parish Council will be on 24th April 2017 at 1930 in the Village Hall.</p> <p>The meeting closed at 2120.</p> <p>Chairman Date</p>	

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